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**HORIZON COMMUNITY HEALTH BOARD
Douglas County Public Works
526 Willow Drive, Alexandria, MN 56308**

Monday, July 8, 2019

9:00 a.m. – 10:30 a.m.

AGENDA

- 9:00 a.m. Call to Order
- 9:01 a.m. Approve agenda
Approve minutes of June 10, 2019 Horizon Public Health Board meeting
- 9:05 a.m. Emergency Preparedness Program Highlights: Shelley Svec and Marcia Schroeder
- 9:20 a.m. HPH All Hazards Emergency Response Plan Review: Ann Stehn and staff
- 9:30 a.m. HPH Community Outreach and Communications Plan: Ann Stehn
- 9:40 a.m. Resolutions: Towards Zero Death Grant: Grant County Resolution 19-08
Douglas County Resolution 19-09
2020 DHS Procurement Request for Proposals Resolution 19-10
- 9:45 a.m. State Community Health Advisory Committee Report (6/21/19): Ann Stehn (alternate)
- 9:55 a.m. Personnel Issues:
- Accept Letter of Retirement Franchetta Haupert effective 7-19-19, request authorization to fill full-time Public Health Nurse Position
 - Accept Letter of Retirement Karleen Tichy effective 9-6-19, request Authorization to fill full-time Intake Nurse position
 - Accept Letter of Retirement Jan Lokken effective 9-30-19, request Authorization to fill full-time Case Manager/Assessor Position
 - Accept Letter of Retirement Kathy Werk, Assistant Administrator effective 11-30-19
 - Request Authorization to fill 2 full-time Public Health Nurse positions as necessary during Healthy Families America nurse position transitions.
 - New Staff Members: Sarah Fritz, Case Manager and Gabby Strandlien, Hospice Aide (casual status)
 - Consider Out of State Travel Request for Kayla Nelson, Supervisor to attend the 2019 Prevent Child Abuse America National Conference in Milwaukee, WI, September 15-18 2019 (Healthy Families America National Organization)

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211 E Minnesota Avenue Suite 100
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Stevens County
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Morris, MN 56267
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Traverse County
202 8th Street N, PO Box 23
Wheaton, MN 56296
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- 10:10 a.m. Financial Issues
- Approve payment of warrants June 2019
 - YTD Financial Report
 - Consider recommendations of Finance Committee Meeting 7-8-19
 - 2018 Modified Accrual Report
 - Hospice Settlement
 - 2020 Levy Recommendation
 - Other
 - Resolution 19-11 accepting June 2019 donations
- 10:25 a.m. Administrator Report: Ann Stehn
- 10:30 a.m. Adjourn; Next meeting Monday, August 12, 2019

2019 Officers and Committees

2019 Officers:

Chairperson -	Larry Lindor
Vice Chairperson -	Charlie Meyer
Treasurer-	Jeanne Ennen
Secretary -	Horizon Public Health staff

Executive Committee: **Meet as needed**
 Larry Lindor, Pope County
 Charlie Meyer, Douglas County

Personnel Committee: **Meet as needed, union negotiations fall 2019**

Bob Kopitzke, Stevens County
 Charlie Meyer, Douglas County
 Dave Salberg, Traverse County

Finance Committee: **July 8, 2019 8 a.m. Douglas County Public Works Front Conference Room**
 (Hospice settlement and 2020 levy recommendations)
November (2020 Budget)

Jeanne Ennen, Stevens County, Treasurer
 Todd Johnson, Traverse County
 Heather Larson, Douglas County

Hospice Committee: **Monday Oct. 14th 2019, 10:30am (Douglas County Public Works)**

Charlie Meyer, Douglas County
 Jerry Rapp, Douglas County
 Kelly Helmbrecht, Douglas County Hospital

Performance Management Council: August 7, November 6 at 9 am (DCPW Front Conference Room)

Deb Hengel, Grant County Community Member
Bob Kopitzke, Stevens County
Dave Salberg, Traverse County
Doyle Sperr, Grant County
Dennis Thompson, Douglas County Community Member

**Environmental Health Advisory Committee: Friday, August 2, 2019, Pope County Annex Conference Room
Friday, November 1, 2019, TBD (date may be changed)**

Jerry Rapp, Douglas County Commissioner
Keith Englund, Douglas County Commissioner
Cody Rogahn, Pope County Commissioner
Gordy Wagner, Pope County Commissioner

Ethics Committee: Next Meeting TBD based on ethical consult requests
Jeanne Ennen, Stevens County