

1. The meeting was called to order at 7:00 PM by Supervisor McConnon. Members present: Andersen, Bartels, Brown, Frandsen, McConnon, McIntyre and Mojzuk. Members absent: none. Also present: Chief Mojzuk & 5 spectators.
2. Public Comment: none.
3. McConnon requested that we make an addition to agenda under New Business B Kent County Fire Commission Assessment. Motion by McIntyre, Brown supported to approve the Agenda with addition. CARRIED.
4. Consent Agenda-
 - a. Approval of Minutes/ March 6, 2019 Regular Board Meeting.
 - b. Treasurer's Report/Approval of bills for payment- General, Sewer, and Fire Funds. Motion by McIntyre, Mojzuk supported. Roll call vote: Brown- yes, McIntyre-yes, McConnon- yes, Mojzuk- yes, Bartels- yes, Andersen- yes, Frandsen- yes. CARRIED.
5. Supervisor's Report/Building Permits/Board Member Reports: Permits issued for March were 3 new residence, 3 mobile homes, 1 basement finish. Year to date is 5 homes and 11 mobile homes. NKSA- Their April meeting has been cancelled. Discussion at their March 7th meeting was regarding the purchase of a new vehicle for the Director of North Kent Sewer Authority. Main-Tech bill dated April 1st is \$3,266.64. McConnon shared that the insurance claim for the two home owners affected by the sewer back-up has been settled and paid. GVMC- Their April 4th meeting was cancelled.
6. Rockford Community Endowment: Andersen reported their annual banquet is getting closer, May 3rd is the date at Rockford Sportsman's Club with Bret Bakita as the speaker. Four people have been nominated for the Pillars of Honor, Paul Krupp, Emil Kempf, Minnie Jo Bunn and Floyd Havemeier. Andersen will be resigning from this committee effective May 2019.
7. Cedar Springs Area Park & Rec- No report was given. McConnon shared that he has signed the agreement between our Township and CSAPR.
8. Courtland Park & Trails: McIntyre reported they had their first meeting today, April 3rd at 6pm at Courtland Township Hall. They had discussion on possibly corresponding with land owners who might be willing to donate property in their will for the parks and trails use. Marty Patterson who is on this committee has experience with easements which will be beneficial to this committee. Rock Wood has voiced an interest on serving on this committee. They plan to meet here at the Township Hall again this month to walk the trail and the Disc Golf Course.
9. Fire Chief's Report: Chief Mojzuk reported 29 calls from February 28, 2019 to March 29, 2019 making 117 calls for the year. Our Pancake Breakfast was very busy this year. I want to thank all the Township board members and employees who helped out and those that came and supported our department. We had donations from Meijer, Nu Vu Fuel, Tim Hortons, Family Fare, J& H Mobile & Walmart. We have an application for a possible fire fighter. He will be attending our training on April 2nd. Mojzuk presented Michael Hembroff as a candidate for Courtland Fire Department. After a few questions & answers between Michael and the board; motion by Andersen, McIntyre supported to hire Michael Hembroff to our Fire Department. Roll call vote: Brown- yes, McIntyre-yes, McConnon- yes, Mojzuk- yes, Bartels- yes, Andersen- yes, Frandsen- yes. CARRIED. We have three members who will be attending the 82-hour MFR class that we will be putting on at our Station 1, which will start May 20th. Smoke detectors save lives and close before you doze (close bedroom doors before you go to bed) it also saves lives. Please share with friends & families.
10. Zoning Board of Appeals Report: McIntyre reported on March 13, 2019 the application by Mathison Architects/Taylor Res., located at 8329 JeNeBe Dr., Rockford, MI, was considered. They have an April 10th meeting scheduled.
11. Planning Commission Report: Brown reported their April meeting is going to be a workshop for the Master Plan Proposal. They also have a Public Hearing scheduled in May regarding storage units.
12. Old Business:
 - a. Fertilizer Bids for Township office & both Fire Stations. Motion by McIntyre, Andersen supported to accept bid from Venman's Landscape for a season fee of \$2,001.00. Roll call vote: Brown-no, McIntyre- yes,

McConnon- no, Mojzuk-no, Bartels- yes, Andersen- yes, Frandsen- no. Motion failed. Motion by Brown, Mojzuk supported to accept bid from Hunter Bug for a season fee of \$2,337.00. Roll call vote: Brown- yes, McIntyre- no, McConnon- yes, Mojzuk- yes, Bartels- no, Andersen- no, Frandsen- yes. CARRIED.

- b. Construction Board of Appeals: Motion by McIntyre, Mojzuk supported to appoint Ed DeVries, Steve Falarski, to the Construction Board of Appeals, for two-year terms, and Stuart Cavner & Arn McIntyre for a one-year term, until reappointed or replaced, and to adopt the attached Rules of Procedure. Roll call vote: Brown- yes, McIntyre-yes, McConnon- yes, Mojzuk- yes, Bartels- yes, Andersen- yes, Frandsen- yes. CARRIED.

13. New Business:

- a. Resolution 2019-05 New Streetlight at 10 Mile Rd. and Rocky Pines Drive: After much discussion and concern for property owners near the proposed street light, the board is wondering if the Association would consider a smaller light. Motion by McIntyre, Andersen supported to table this Resolution. Roll call vote: Brown- yes, McIntyre-yes, McConnon- yes, Mojzuk- yes, Bartels- yes, Andersen- yes, Frandsen- yes. CARRIED.
- b. Kent County Fire Commission Assessment: After a Q&A session regarding the renewal of this assessment in the amount of \$14,795.00 for the year 2019. Motion by McIntyre, Bartels supported renewal of assessment. Roll call vote: Brown- yes, McIntyre-yes, McConnon- yes, Mojzuk- yes, Bartels- yes, Andersen- yes, Frandsen- yes. CARRIED.
- c. Appointment of a Board Member to fill the seat on the Rockford Endowment Committee. Motion by Andersen, McIntyre supported to appoint Michele Mojzuk as Courtland's representative. Roll call vote: Brown- yes, McIntyre-yes, McConnon- yes, Mojzuk- yes, Bartels- yes, Andersen- yes, Frandsen- yes. CARRIED.

14. Public Comments: Chief Mojzuk shared there are 3 light ballasts in the Township lobby that are burnt out. Arn McIntyre is wondering who the chairman on the new Construction Board of Appeals will be. McConnon said they will have a meeting to get the new board organized and make a decision as to who will act as chair. McIntyre shared that in the City of Orleans if they receive a street light request, they contact residents within a certain radius of the proposed street light. Those residents are asked to attend the meeting regarding the street light, and they are allowed to vote their opinion.

15. Board Member Comments: Terry Bartels shared a print out of two possible grant opportunities for our Township. One possible grant is for play ground equipment for our parks and the other is Rural Recycling of electronics. Bartels will do further inquiries into these possibilities. McIntyre asked if the township has created a Resolution in previous years to give Township Board members the authority to sign off on Grant Funds. Frandsen offered to check back through the old files to see if a Resolution was ever created. Andersen inquired about the sewer back-up which happened in February. Do we have new protocol? Will things be handled differently if there is another incident? McConnon shared it was truly a failure of our system that caused the back-up. A new process has been put in place to address any future sewer problems. It was suggested the Township should be listed on Main-Tech's insurance policy for any future incidents. McIntyre attended a meeting with regard to the Rockford Krause Library's expansion. They are asking that each Township/Municipality donate \$2,000.00 to cover the cost of doing a study regarding increasing the size of their building. They intend to ask for donations from the public as well. McConnon shared that Courtland Township residents already contribute through property taxes \$425,000.00 for operating expenses of the Library. Motion by Andersen, Brown supported to donate \$2,000.00 to the Rockford Krause Library. Roll call vote: Brown- yes, McIntyre-yes, McConnon- yes, Mojzuk- yes, Bartels- yes, Andersen- yes, Frandsen- no. CARRIED.

16. Motion by McIntyre, Mojzuk supported to adjourn meeting at 8:20 PM.

Respectfully submitted,

Sandy Frandsen, Clerk

User: ANDREA

Post Date from 03/01/2019 - 03/31/2019 Open And Completed Receipts

DB: Courtland
Receipt #

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
V	13187	03/06/2019	ANDREA	*** VOID *** ENTERED WRONG DATE	0.00
C	13189	03/06/2019	ANDREA	IMPERIAL MUNICIPAL SERVICES	114.30
C	13190	03/06/2019	ANDREA	RICHARD PREFONTAINE	10.00
C	13191	03/06/2019	ANDREA	HENRY TSCHETTER	10.00
C	13192	03/07/2019	ANDREA	ELIZABETH FELKER	300.00
C	13193	03/13/2019	ANDREA	CHINA BREEN	25.00
C	13194	03/14/2019	ANDREA	CURRENT TAX FUND	1,011.49
C	13195	03/14/2019	ANDREA	CURRENT TAX FUND	872.78
C	13196	03/14/2019	ANDREA	CURRENT TAX FUND	89,050.18
C	13197	03/14/2019	ANDREA	CURRENT TAX FUND	70,652.74
C	13198	03/14/2019	ANDREA	CURRENT TAX FUND	21,870.32
C	13199	03/14/2019	ANDREA	HERM SIEGER	100.00
C	13200	03/19/2019	ANDREA	MIKE VOGEL	500.00
C	13201	03/19/2019	ANDREA	ALICE HAYWARD	100.00
C	13202	03/19/2019	ANDREA	OAKS OF ROCKFORD	432.00
C	13203	03/19/2019	ANDREA	ANGELA TUIN	125.00
C	13204	03/20/2019	ANDREA	HUNTER BUG LAWCARE	250.00
C	13205	03/20/2019	ANDREA	CORNELIUS KALEE	1,292.00
C	13206	03/27/2019	ANDREA	PEDERSON FUNERAL HOME	465.00
C	13207	03/27/2019	ANDREA	DUANE MILLERING	10.00
C	13208	03/27/2019	ANDREA	FIRE FUND	5,923.67
C	13209	03/27/2019	ANDREA	SEWER FUND	284.73
C	13210	03/27/2019	ANDREA	ANGELA TUIN	100.00
Total of 23 Receipts					193,499.21

*** TOTAL BY GL DISTRIBUTION ***

101-000-08400	DUE FROM OTHER FUNDS	6,208.40
101-000-23000	DUE TO COUNTY MHC TAXES	144.00
101-000-24000	SECURITY DEPOSIT	150.00
101-000-40100	CURRENT PROPERTY TAX	70,249.86
101-000-40700	DELINQUENT INSTALLME	1,011.49
101-000-42400	STREET LIGHTS	402.88
101-000-43000	MHC TAXES	288.00
101-000-47700	BUILDING PERMITS	13.25
101-000-47800	ELECTRICAL PERMITS	1,292.00
101-000-47900	PLUMBING PERMITS	4.25
101-000-48000	MECHANICAL PERMITS	96.80
101-000-63400	GRAVE OPENINGS	465.00
101-000-64300	SALE OF CEMETERY LOT	800.00
101-000-66700	RENT	300.00
101-000-67100	MISCELLANEOUS	250.00
206-000-40100	CURRENT PROPERTY TAX	89,050.18
206-000-69000	911 ADDRESS SIGNS	30.00
590-000-40200	SEWER ON TAX ROLL	872.78
897-000-42300	CURRENT TAXES	6,750.00
898-000-42300	CURRENT TAXES	3,400.00
899-000-42300	CURRENT TAXES	11,720.32
TOTAL - ALL GL NUMBERS:		193,499.21

*** TOTAL BY FUND ***

101	GENERAL FUND	81,675.93
206	FIRE DEPT FUND	89,080.18
590	SEWER FUND	872.78
897	BIG BROWER LAKE S-A	6,750.00
898	LITTLE BROWER LK S-A	3,400.00
899	MYERS LAKE S-A	11,720.32
TOTAL - ALL FUNDS:		193,499.21

Check Date	Check	Vendor Name	Amount
Bank GENF GENERAL FUND			
03/06/2019	28122	ADDORIO TECHNOLOGIES	245.00
03/06/2019	28123	APEX SOFTWARE	470.00
03/06/2019	28124	AT&T	1,026.76
03/06/2019	28125	CEDAR SPRINGS POST	348.00
03/06/2019	28126	HELIX INTERNATIONAL	1,549.30
03/06/2019	28127	ROCKFORD SQUIRE NEWSPAPER	392.00
03/06/2019	28128	WAM	1,919.21
03/06/2019	28129	WEST MICHIGAN DOCUMENT SHREDDING	150.00
03/06/2019	28130	WILLIAMS & WORKS	740.00
03/06/2019	28131	WOLVERINE POWER SYSTEMS	170.40
03/14/2019	28132	CITY OF ROCKFORD	5,000.00
03/14/2019	28133	CONSUMERS ENERGY	462.54
03/14/2019	28134	KENT COUNTY HEALTH DEPT.	36.00
03/14/2019	28135	PETERSEN OIL CO., INC.	818.76
03/14/2019	28136	PITNEY BOWES GLOBAL	327.00
03/14/2019	28137	PLUMMERS DISPOSAL SERVICE	1,625.00
03/14/2019	28138	QUILL CORPORATION	106.47
03/21/2019	28139	AT&T	73.00
03/21/2019	28140	BETH MORGAN	333.08
03/21/2019	28141	CONSUMERS ENERGY	100.00
03/21/2019	28142	KENT COUNTY TREASURER	360.00
03/28/2019	28156	ANDREA VANSETTERS	36.30
03/28/2019	28157	ASHLEY WIERENGA	125.00
03/28/2019	28158	CEDAR SPRINGS AREA PARKS & REC	6,400.00
03/28/2019	28159	CONSUMERS ENERGY	445.02
03/28/2019	28160	FIRST BANKCARD	1,277.66
03/28/2019	28161	H&H PLUMBING & HEATING	187.95
03/28/2019	28162	KENT CO. ROAD COMMISSION	402.88
03/28/2019	28163	MIKA MEYERS BECKETT & JONES PLC	3,425.65
03/28/2019	28164	PERSONNEL CONCEPTS	216.29
03/28/2019	28165	QUILL CORPORATION	179.97
03/28/2019	28166	US BANK EQUIPMENT FINANCE	253.57
03/28/2019	28167	VENMAN'S LANDSCAPE SERV.	710.00
03/28/2019	28168	KOREHICOM	162.15

GENF TOTALS:		
Total of 34 Checks:		30,074.96
Less 0 Void Checks:		0.00
Total of 34 Disbursements:		<u>30,074.96</u>

Check Date	Check	Vendor Name	Amount
Bank FIREF FIRE FUND			
03/06/2019	4702	AUTO-WARES GROUP	38.37
03/06/2019	4703	CLASSIC AUTO REPAIR LLC	1,408.74
03/06/2019	4704	GREAT LAKES ACE	47.50
03/06/2019	4705	WOLVERINE POWER SYSTEMS	605.80
03/14/2019	4706	CONSUMERS ENERGY	28.03
03/21/2019	4707	DTE ENERGY	657.69
03/21/2019	4708	KELLERMEIER	584.26
03/21/2019	4709	PETERSEN OIL CO., INC.	818.37
03/21/2019	4710	PHOENIX SAFETY OUTFITTERS	338.86
03/21/2019	4711	WEINGARTZ SUPPLY CO., INC	636.40
03/21/2019	4712	WEX BANK	565.53
03/21/2019	4713	WOLVERINE POWER SYSTEMS	574.93
03/21/2019	4714	COURTLAND TOWNSHIP	5,923.67
03/28/2019	4715	CONSUMERS ENERGY	378.18
03/28/2019	4716	FIRST BANKCARD	679.77
03/28/2019	4717	LIFE EMS AMBULANCE OF GRAND RAPIDS	1,060.00
03/28/2019	4718	MICHIGAN RESCUE CONCEPTS	719.95
03/28/2019	4719	PHIL SCHEER	30.00
03/28/2019	4720	COURTLAND TOWNSHIP	170.00
03/28/2019	4721	COURTLAND TOWNSHIP	170.00

FIREF TOTALS:

Total of 20 Checks:	15,436.05
Less 1 Void Checks:	170.00
Total of 19 Disbursements:	15,266.05