

1. The meeting was called to order at 7:00 PM by Supervisor Krygier. Members present: Andersen, Brown, Frandsen, McConnon, McIntyre, Mojzuk, and Krygier. Members absent: none. Also present: Chief Mojzuk & 11 spectators.
2. Public Comment: Several residents from Big Brower Lake and Myers Lake shared their concerns about the Airbnb/short term rental issues. Wondering if their homes are in violation of the Township Zoning Ordinance? Concerns were shared with regard to the revenue that the property owners have available thru the rental of their homes. Home owners also mentioned that the income helps pay their mortgage payments and their property tax bills. Public comment was closed at 7:12 PM.
3. Approval of Agenda- Supervisor Krygier changed the agenda with the addition under new business 9B. Kent County Road Commission- 16 Mile Road and adding #10 old business A. Airbnb. Motion by McIntyre, Mojzuk supported, to approve the agenda with said changes. All yes. CARRIED.
4. Consent Agenda: Motion by McConnon, Andersen supported, to approve the Consent Agenda.
  - a. Approval of Minutes/ June 6, 2018 Regular Board Meeting.
  - b. Treasurer's Report/ Approval of bills for payment- General, Sewer, and Fire Funds. All yes. CARRIED.
5. Supervisor's Report/Building Permits/Board Member Reports: Building permits were issued for 2 new homes and 10 new modulars. Making a year to date total of 11 new residences and 17 modulars. NKSA-no June meeting. Main-Tech bill for the month of June is \$12,402.40. The addition of a 3<sup>rd</sup> pump to the Grass Lake lift station is scheduled for this fall 2018. Courtland's share of the Lift Station Project will be \$27,135.00 using a 20.10% relative flow proportion. Motion by Andersen, McConnon supported. All yes. CARRIED. GVMC-Supervisor Krygier reported the primary conversation at their meeting was about future road funding. Rockford Community Endowment- Andersen reported they had no June meeting. Their next meeting is scheduled for August. CS Area Park & Rec- Krygier and Frandsen attended the June 19<sup>th</sup> meeting. A summary from Frandsen's notes are whether a CSAPS rep should be either a 2 year term or a 3 year. Consensus was that a 3 year term would be best for consistency in members. All 5 townships are currently contributing \$6,000.000 annually, Cedar Springs Public Schools contribute \$2,500.00 plus allow use of all buildings with no required fees. Director Gerhardt shared that last fall of 2017 online registration became a reality which has made record keeping easier but has considerably increased the cost to maintain technology. It was shared that since the Red Hawk Review is only available electronically now it doesn't reach as many people. It was mailed for many many years. Gerhardt also shared CSAPR is collaborating with Kent City Public Schools to use their pool with programs. Gerhardt is also working on some after work classes for adults. Krygier requested Gerhardt to send him a copy of their meeting minutes after every meeting. We still need a volunteer to represent Courtland at CSAPR meetings. Courtland Park/Trails Report- Supervisor Krygier reported ribbon cutting ceremony was tonight at 6:30 PM prior to our Regular Board Meeting. A Disc Golf Tournament is scheduled for July 15<sup>th</sup> from 8 AM to 4 PM expecting 72 golfers to attend. Krygier is looking into securing a porta potty for this event. The plan going forward is to keep a porta potty on the disc golf course for the season. Krygier suggested a security deposit for an exclusive Disc Golf Tournament of \$100.00, some board members felt this was not an adequate fee. Motion by Andersen, Brown supported to charge \$100.00 for an exclusive Disc Golf Tournament. 6 yes, McConnon nay. CARRIED.
6. Fire Chief's Report: Chief Mojzuk reported 24 calls from May 31<sup>st</sup> 2018 thru June 30<sup>th</sup> 2018 making a total of 205 calls for this year. Fire hose that is older than 1987 has to be taken out of service. We have 1,450 feet of hose that is out of date. Mojzuk is making plans to have a Fire Officer I & II class this fall. Pete Meyerholtz passed his National Registry test and is now a licensed First Responder. July 1<sup>st</sup> house fire on 15 Mile Rd. near corner of Myers Lake Rd, home was fully involved when our staff arrived on scene. The home was a total loss, cause unknown.
7. Zoning Board of Appeals Report: McIntyre reported the June meeting was tabled, the next meeting is July 11<sup>th</sup>. Brandon Simon introduced himself to the board as a potential candidate to replace Toby Koenig who has resigned. Simon has lived in Courtland Township for 5 years and desired to serve on our ZBA Board. Simon works as a Civil/Structural Engineer for Nederveld Inc. as a project manager. Motion by McIntyre, Mojzuk supported to appoint Simon on ZBA. All yes. CARRIED.
8. Planning Commission Report: McConnon reported they didn't have a June meeting. The next meeting is July 17<sup>th</sup> when discussion will be focused on Airbnb/short term rentals.

9. New Business:

- A. Oaks of Rockford- Consent Judgement Revision. Motion by McIntyre, McConnon supported to execute the Consent agreement with changes as needed. Some highlighted changes are as follows:
- 2 small signs at Ritchie Ave- not lit.
  - There will be no RV storage
  - “Park” verbiage will be changed to “open space” All yes. CARRIED. McIntyre requested to see a copy of the Oaks of Rockford Community rules.
- B. Kent County Road Commission- 16 Mile Rd.- Nelson Township’s Supervisor Robyn Britton has asked for Courtland’s support on the 16 mile road project where our 4 townships of Courtland, Nelson, Oakfield, and Spencer come together. Kent County Road Commission will cover 40% of the expense, Courtland and Nelson will split the remaining 60% expense. McConnon made motion, Brown supported to approve the engineering for the 16 Mile road project. All yes. CARRIED.

10. Old Business:

- A. Airbnb/short term rentals. These issues should be sent to the Planning Commission who will be meeting July 17<sup>th</sup>. Currently some letters have been sent out by Zoning Administrator Brown to those who are renting less than 7 days and are in violation. Some documented court cases are saying any rentals less than 30 days would be in violation. There will be a Public Hearing that will be published in the local papers before a decision will be made. Just an interesting fact that 81% of homes on our lakes are receiving PRE exemption.
11. Public Comments: Myers Lake Resident shared with the board that she appreciated being listened to and encouraged with the knowledge that the Planning Commission will review the Airbnb/short term rental issues and make a recommendation to the Township Board.
12. Board Member Comments: McIntyre will check with her 4H group to inquire if she can get 4 volunteers to help with the Kent County Tire Disposal Event hosted by Courtland Township on September 15<sup>th</sup> from 8 AM till noon.
13. The meeting was adjourned at 8:20 PM.

Respectfully submitted,

Sandy Frandsen, Clerk

	Date	Cashier	Wkstn	Received Of	Amour
C	12950	06/06/2018	ANDREA	CITY OF ROCKFORD	85.80
C	12951	06/06/2018	ANDREA	ENOCH HARTUNG	10.00
C	12952	06/06/2018	ANDREA	LOCAL COMMUNITY STABILIZATION AUTHOR	7,784.70
C	12953	06/06/2018	ANDREA	JAMES VANWAGONER	240.00
C	12954	06/06/2018	ANDREA	CONNIE TRAMPER	125.00
C	12955	06/06/2018	ANDREA	IMPERIAL MUNICIPAL SERVICES	354.75
C	12956	06/06/2018	ANDREA	MELISSA ANES	20.00
C	12957	06/06/2018	ANDREA	DIANE KOWAL	125.00
C	12958	06/07/2018	ANDREA	Bliss-Witters & Pike	285.00
C	12959	06/07/2018	ANDREA	MICHIGAN FINANCE AUTHORITY	25,142.10
C	12960	06/07/2018	ANDREA	CURRENT TAX FUND	20.00
C	12961	06/13/2018	ANDREA	UNITED STATES TREASURY	20.65
C	12962	06/14/2018	ANDREA	DAWN KLOOSTER	125.00
C	12963	06/14/2018	ANDREA	DON MILES BUILDERS	148.00
C	12964	06/14/2018	ANDREA	OAKS OF ROCKFORD	150.00
C	12965	06/15/2018	ANDREA	OAKBROOK RIDGE ASSN	140.16
C	12966	06/20/2018	ANDREA	LONETREE STABLES	15.00
C	12967	06/20/2018	ANDREA	SHELLY GROVE	100.00
C	12968	06/20/2018	ANDREA	OAKS OF ROCKFORD	3,000.00
C	12969	06/25/2018	ANDREA	CORNELIUS KALEE	1,502.00
C	12970	06/27/2018	ANDREA	FIRE FUND	5,888.99
C	12971	06/27/2018	ANDREA	SEWER FUND	282.67
C	12972	06/27/2018	ANDREA	PEDERSON FUNERAL HOME	360.00
C	12973	06/27/2018	ANDREA	WILLIAM MASON	100.00
C	12974	06/27/2018	ANDREA	BHS	3,089.00
C	12975	06/28/2018	ANDREA	RICHARD DAUSMAN	150.00
C	12976	06/28/2018	ANDREA	SEWER FUND	188.34
C	12977	06/29/2018	ANDREA	OAKS OF ROCKFORD	354.00
Total of 28 Receipts					49,806.16

\*\*\* TOTAL BY GL DISTRIBUTION \*\*\*

101-000-08400 DUE FROM OTHER FUNDS	6,171.66
101-000-23000 DUE TO COUNTY MHC TAXES	118.00
101-000-23800 ESCROW - SITE PLAN	3,000.00
101-000-24000 SECURITY DEPOSIT	375.00
101-000-40400 PPTX STATE REIMBURSEMENT	7,784.70
101-000-42400 STREET LIGHTS	225.96
101-000-43000 MHC TAXES	236.00
101-000-47700 BUILDING PERMITS	15.00
101-000-47700 BUILDING PERMITS FOR MAY	154.35
101-000-47800 ELECTRICAL PERMITS	1,502.00
101-000-47900 PLUMBING PERMITS FOR MAY	42.75
101-000-48000 MECHANICAL PERMITS FOR MAY	157.65
101-000-63400 GRAVE OPENINGS	525.00
101-000-64300 SALE OF CEMETERY LOT	510.00
101-000-65000 DOG LICENSES	20.00
101-000-66700 RENT	200.00
101-206-72700 POSTAGE	188.34
101-850-71500 SOC. SEC., TWP. SHAR	20.65
101-850-91000 INSURANCE & BONDS	3,089.00
206-000-69000 911 ADDRESS SIGNS	30.00
590-000-47600 PERMITS	298.00
590-527-93001 MAINTENANCE - COURTLAND	25,142.10
TOTAL - ALL GL NUMBERS:	49,806.16

\*\*\* TOTAL BY FUND \*\*\*

101 GENERAL FUND	24,336.06
206 FIRE DEPT FUND	30.00
590 SEWER FUND	25,440.10
TOTAL - ALL FUNDS:	49,806.16

Check Date	Check	Vendor Name	Amount
Bank GENF GENERAL FUND			
06/07/2018	27701	ADDORIO GLOBAL INNOVATIONS	1,314.70
06/07/2018	27702	ARROW SWIFT PRINTING	105.95
06/07/2018	27703	CEDAR SPRINGS POST	267.05
06/07/2018	27704	DIANE KOWAL	100.00
06/07/2018	27705	MICHELE SNIDER	5.00
06/07/2018	27706	PLUMMER'S ENVIRONMENTAL SERVICES	1,830.00
06/07/2018	27707	ROCKFORD ACE	23.10
06/07/2018	27708	ROCKFORD SQUIRE NEWSPAPER	336.00
06/14/2018	27709	DAWN KLOOSTER	100.00
06/14/2018	27710	H&H PLUMBING & HEATING	141.00
06/14/2018	27711	KENT COUNTY TREASURER	1.41
06/14/2018	27712	PITNEY BOWES GLOBAL	327.00
06/14/2018	27713	PRINTING SYSTEMS, INC.	49.63
06/21/2018	27714	AT&T	69.58
06/21/2018	27715	KENT CO. ROAD COMMISSION	3,162.23
06/21/2018	27716	MICHAEL UMPHREY	125.00
06/21/2018	27717	SHANER AVENUE NURSERY LLC	236.00
06/28/2018	27723	ADDORIO GLOBAL INNOVATIONS	165.00
06/28/2018	27724	CAREERTRACK	149.00
06/28/2018	27725	CONSUMERS ENERGY	652.00
06/28/2018	27726	FIRST BANKCARD	5.25
06/28/2018	27727	FIRST BANKCARD	109.06
06/28/2018	27728	FIRST BANKCARD	44.58
06/28/2018	27729	JANE KOLBE	113.42
06/28/2018	27730	MIKA MEYERS BECKETT & JONES PLC	3,543.00
06/28/2018	27731	QUILL CORPORATION	106.47
06/28/2018	27732	SPLASH IRRIGATION INC.	554.23
06/28/2018	27733	US BANK EQUIPMENT FINANCE	231.27
06/28/2018	27734	VENMAN'S LANDSCAPE SERV.	2,172.00
06/28/2018	27735	WILLIAMS & WORKS	285.36

GENF TOTALS:

Total of 30 Checks:	16,324.29
Less 0 Void Checks:	0.00
Total of 30 Disbursements:	16,324.29

Check Date	Check	Vendor Name	Amount
Bank FIREF FIRE FUND			
06/07/2018	4532	5 ALARM FIRE AND SAFETY	515.21
06/07/2018	4533	AUTO-WARES GROUP	34.78
06/07/2018	4534	B&B FIRE DIVISION	436.17
06/07/2018	4535	GERRIT'S APPLIANCES INC	1,242.59
06/07/2018	4536	ROCKFORD ACE	16.96
06/07/2018	4537	WEINGARTZ SUPPLY CO., INC	134.94
06/14/2018	4538	B&B FIRE DIVISION	1,730.65
06/14/2018	4539	CONSUMERS ENERGY	27.30
06/14/2018	4540	DOUGLASS SAFETY SYSTEMS, LLC	1,426.67
06/14/2018	4541	DTE ENERGY	43.66
06/14/2018	4542	INTERSTATE SIGN PRODUCTS, INC.	20.00
06/14/2018	4543	WEINGARTZ SUPPLY CO., INC	52.84
06/21/2018	4544	WEX BANK	819.36
06/25/2018	4545	COURTLAND TOWNSHIP	5,888.99
06/28/2018	4546	AT&T	59.94
06/28/2018	4547	BIO CARE	2,600.00
06/28/2018	4548	CONSUMERS ENERGY	293.88
06/28/2018	4549	COURTLAND TOWNSHIP	165.00
06/28/2018	4550	DOUGLASS SAFETY SYSTEMS, LLC	1,213.60
06/28/2018	4551	FIRST BANKCARD	1,051.34
06/28/2018	4552	GABRIEL SKELONC	30.00
06/28/2018	4553	GALEN GREEN	40.00
06/28/2018	4554	PETER MEYERHOLTZ	375.00
06/28/2018	4555	PHIL SCHEER	30.00
06/28/2018	4556	RONALD WROBLEWSKI	375.00
06/28/2018	4557	STEVE MOJZUK	110.00

FIREF TOTALS:

Total of 26 Checks:	18,733.88
Less 0 Void Checks:	0.00
Total of 26 Disbursements:	<u>18,733.88</u>