

1. The meeting was called to order at 7:00 PM by Supervisor Krygier. Members present: Andersen, Brown, Frandsen, McIntyre, McConnon, Mojzuk and Krygier. Members absent: none. Also present: Chief Steve Mojzuk and 2 spectators.
2. Public Comment: Previous supervisor, Chuck Porter reported that he attended a local Farm Bureau Meeting where our resident Andy Hagenow did a great job of public speaking.
3. Approval of Agenda- McIntyre made motion, McConnon supported, to approve agenda. All yes. CARRIED.
4. Motion by McConnon, McIntyre supported, to approve the Consent Agenda. All yes. CARRIED.
 - a. Approval of Minutes/ November 1, 2017 Regular Board Meeting.
 - b. Treasurer's Report/ Approval of bills for payment- General, Sewer, and Fire Funds. All yes. CARRIED.
5. Supervisor's Report/Building Permits/Board Member Reports: Supervisor Krygier reported he had not received the report that documents the number of building permits for the month of November. Supervisor Krygier reported MDOT met at Township hall on November 28th & 29th doing a road study on 14 Mile Road. Discussion was on the possibility of creating a four lane stretch on 14 Mile Road between Farland and Ramsdell. NKSA- Main Tech Services bill for November was \$5,721.31. GVMC- The next meeting is December 7, 2017. Rockford Community Endowment- Andersen reported that they have taken over the fruit drive sale from the Rotary. The fruit sale was received in a positive manner. CS Area Park & Rec- The supervisors meeting will be held in January of 2018. Courtland Park/Trails Report- Chuck Porter and Fire Chief Steve Mojzuk moved the pile of brush before burning it on the Disc Golf course. Jacob Stahl plans to return in the spring to do the pads, T's, benches, and trash cans. Supervisor Krygier suggested that maybe we plant a rye seed to cover the dirt areas on the course. Our Township may have to purchase some type of equipment to keep the grass down such as a brush hog or some type of commercial mower. Josh Zuiderveen plans to look for funding for the Fishery property to enhance said property.
6. Fire Chief's Report: Chief Mojzuk reported 23 calls for November, making a year to date of 323 calls. SCBA's are now in service. On November 28th the Grant request for the Lifeline ARM at \$11,549.00 to Firehouse Subs was submitted. There will be no Firefighter Banquet this year since the Corner Bar burnt down. Instead we will have a night out bowling with pizza for the firefighter's appreciation. Santa was at Fire Station #1 on Saturday December 2nd. Chief Mojzuk presented Zach Tisdell as a potential firefighter. Zach is available most mornings and he currently works for the Rockford Ambulance. McIntyre made motion, Andersen supported to hire Zach Tisdell to our Fire Department. All yes. CARRIED.
7. Zoning Board of Appeals Report: Brown reported no meeting for November or December.
8. Planning Commission Report: McConnon reported no meeting for November or December.
9. New Business:
 - A. McIntyre made motion, McConnon supported to table the Resolution for Braeside Street Light until the January meeting. All yes. CARRIED.
 - B. Andersen made motion, McConnon supported to name the Disc Golf course, Courtland Township Disc Golf Course. All yes. CARRIED.
 - C. McConnon made motion, Andersen supported to accept bid from Progressive AE for Cemetery Program Update with the contingency that expenditure will not exceed \$6,500.00. All yes. CARRIED.
 - D. Mojzuk made motion, Brown supported to accept bid from K2 contractors, LLC bid for \$2,575.00 for LED lighting for township office. Discussion arose as to the cost of labor so motion was amended by Mojzuk and supported by Brown, to approach K2 contractors asking if they will reduce their labor from \$1,000.00 to \$800.00. Expenditure for township office lighting not to exceed \$2,575.00. All yes. CARRIED.
 - E. Supervisor Krygier shared a copy of the Dispatch renewal agreement with Kent County.
10. Public Comments: Fire Chief Mojzuk wanted to thank Chuck Porter for bringing over his front end loader to the disc golf course and moving the brush pile away from the power lines to a safe spot so it could be burnt.

11. Board Member Comments: McIntyre thanked Fire Chief Mojzuk for hosting Santa at Fire Station #1. Those in attendance had a good time. Andersen had questions regarding our Township website asking if it would be a good idea to have the phone numbers of all elected officials on the website. Frandsen shared with the board that Beth Morgan celebrated her 20th anniversary of working for our township on November 24, 2017. Frandsen suggested that we all acknowledge Beth's dedication to Courtland Township. Next time you see Beth Morgan please tell her thank you for her years of service!

12. The meeting was adjourned at 8:20 PM.

Respectfully submitted,

Sandy Frandsen, Clerk

Receipt #	Date	Cashier	Wkstn	Received Of	Amour
C	12755	11/02/2017	ANDREA	IMPERIAL MUNICIPAL SERVICES	547.35
C	12756	11/02/2017	ANDREA	ROBERT MENKE	75.00
C	12757	11/06/2017	ANDREA	ELDON WALDRON	300.00
C	12758	11/06/2017	ANDREA	FIRE FUND	21,701.05
C	12759	11/07/2017	ANDREA	MICHIGAN BELL TELEPHONE	169.46
C	12760	11/07/2017	ANDREA	BETTY CALKINS	75.00
C	12761	11/08/2017	ANDREA	METCALF & JOHKHOFF FUNERAL SERVICES	560.00
C	12762	11/13/2017	ANDREA	DEBORAH GOLLER	1,000.00
C	12763	11/14/2017	ANDREA	DUCKS UNLIMITED	3,500.00
C	12764	11/15/2017	ANDREA	CHARTER COMMUNICATIONS	17,000.71
C	12765	11/16/2017	ANDREA	JANE VANPORTFLIET	75.00
C	12766	11/20/2017	ANDREA	PEDERSON FUNERAL HOME	235.00
C	12767	11/20/2017	ANDREA	OAKS OF ROCKFORD	213.00
C	12768	11/21/2017	ANDREA	SANDRA FRANSDEN	75.00
C	12769	11/21/2017	ANDREA	KEITH NORMAN	75.00
C	12770	11/27/2017	ANDREA	CORNELIUS KALEE	982.00
C	12771	11/27/2017	ANDREA	FIRE FUND	4,942.83
C	12772	11/27/2017	ANDREA	SEWER FUND	275.76
C	12773	11/28/2017	ANDREA	DUANE KLAS	200.00
C	12774	11/29/2017	ANDREA	RICARDO OLVERA	10.00
C	12775	11/29/2017	ANDREA	PEDERSON FUNERAL HOME	560.00
Total of 21 Receipts					52,572.16

*** TOTAL BY GL DISTRIBUTION ***

101-000-08400 DUE FROM OTHER FUNDS	26,919.64	
101-000-23000 DUE TO COUNTY MHC TAXES	177.50	
101-000-24000 SECURITY DEPOSIT	125.00	
101-000-43000 MHC TAXES	35.50	
101-000-47400 CABLE TV FRANCHISE F	17,131.06	
101-000-47500 RIGHT-OF-WAY FEES	39.11	
101-000-47700 BUILDING PERMITS	547.35	
101-000-47800 ELECTRICAL PERMITS	982.00	
101-000-63400 GRAVE OPENINGS	1,355.00	
101-000-64300 SALE OF CEMETERY LOT	1,300.00	
101-000-66700 RENT	450.00	
101-751-97000 CAPITAL OUTLAY	3,500.00	
206-000-69000 911 ADDRESS SIGNS	10.00	
TOTAL - ALL GL NUMBERS:		52,572.16

*** TOTAL BY FUND ***

101 GENERAL FUND	52,562.16	
206 FIRE DEPT FUND	10.00	
TOTAL - ALL FUNDS:		52,572.16

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GENF GENERAL FUND					
11/08/2017	GENF	27397	MISC	ANDREWS CONCRETE CONSTRUCTION, INC	1,790.00
11/08/2017	GENF	27398	CONSUMERS	CONSUMERS ENERGY	491.00
11/08/2017	GENF	27399	FLAT RIV	FLAT RIVER ASPHALT PAVING LTD	13,985.00
11/08/2017	GENF	27400	H&H	H&H PLUMBING & HEATING	570.80
11/08/2017	GENF	27401	DRAIN	KENT COUNTY DRAIN COMMISSIONER	3,966.87
11/08/2017	GENF	27402	KCTA	KENT COUNTY TREASURER'S ASSOCIATION	25.00
11/08/2017	GENF	27403	MLIVE	MLIVE MEDIA GROUP	337.60
11/08/2017	GENF	27404	MISC	PHOTO EVO PRODUCTION	280.00
11/08/2017	GENF	27405	STATEOFMI	STATE OF MICHIGAN	137.22
11/08/2017	GENF	27406	STATEOFMI	STATE OF MICHIGAN	137.22
11/08/2017	GENF	27407	SUPERIOR	SUPERIOR BUSINESS SOLUTIONS	126.14
11/15/2017	GENF	27408	ATT	AT&T	56.33
11/15/2017	GENF	27409	PSI	PRINTING SYSTEMS, INC.	34.70
11/22/2017	GENF	27410	COPIES	COPIES PLUS PRINTING CO. LLC	380.00
11/22/2017	GENF	27411	ARROW	ARROW SWIFT PRINTING	78.76
11/22/2017	GENF	27412	BSA	B S & A SOFTWARE	1,905.00
11/22/2017	GENF	27413	CONSUMERS	CONSUMERS ENERGY	513.09
11/22/2017	GENF	27414	MISC	FIRST TELECOMMUNICATIONS	268.70
11/22/2017	GENF	27415	KCOTREAS1	KENT COUNTY TREASURER	177.50
11/22/2017	GENF	27416	RPS	ROCKFORD PUBLIC SCHOOLS	1,700.07
11/22/2017	GENF	27417	WAM	WAM	1,500.00
11/30/2017	GENF	27424	FIRST	FIRST BANKCARD	250.81
11/30/2017	GENF	27425	IMPERIAL	IMPERIAL MUNICIPAL SVCS.	22.50
11/30/2017	GENF	27426	KOLBE	JANE KOLBE	102.50
11/30/2017	GENF	27427	KRYGIER	MICHAEL KRYGIER	43.74
11/30/2017	GENF	27428	MICHIGAN	MICHIGAN ASSOCIATION OF MUNICIPAL C	60.00
11/30/2017	GENF	27429	PERSONNEL	PERSONNEL CONCEPTS	478.39
11/30/2017	GENF	27430	QUILL	QUILL CORPORATION	75.63
11/30/2017	GENF	27431	FRANDSEN	SANDY FRANDSEN	29.68
11/30/2017	GENF	27432	SOUTH PEAT	SOUTH PEAT ENVIRONMENTAL LLC	9,500.00
11/30/2017	GENF	27433	US BANK	US BANK EQUIPMENT FINANCE	217.80
11/30/2017	GENF	27434	VENMANS	VENMAN'S LANDSCAPE SERV.	1,615.00
11/30/2017	GENF	27435	ADDORIO	ADDORIO GLOBAL INNOVATIONS	1,349.70
11/30/2017	GENF	27436	MIKA	MIKA MEYERS BECKETT & JONES PLC	2,469.00
11/30/2017	GENF	27437	WILLIAMS	WILLIAMS & WORKS	1,292.97

GENF TOTALS:

Total of 35 Checks:	45,968.72
Less 0 Void Checks:	0.00
Total of 35 Disbursements:	<u>45,968.72</u>

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank FIREF FIRE FUND					
11/07/2017	FIREF	4387	OLIVER	DAVID A. OLIVER	200.00
11/02/2017	FIREF	4388	COURTLAND	COURTLAND TOWNSHIP	21,701.05
11/08/2017	FIREF	4389	CONSUMERS	CONSUMERS ENERGY	26.63
11/08/2017	FIREF	4390	HEALTH	KENT COUNTY HEALTH DEPT.	16.00
11/08/2017	FIREF	4391	NHTS	NATIONAL HOSE TESTING SPECIALTIES	2,185.70
11/15/2017	FIREF	4392	DTE	DTE ENERGY	120.23
11/22/2017	FIREF	4393	CONSUMERS	CONSUMERS ENERGY	327.90
11/22/2017	FIREF	4394	WEX	WEX BANK	406.56
11/27/2017	FIREF	4395	COURTLAND	COURTLAND TOWNSHIP	4,942.83
11/30/2017	FIREF	4396	FIRST	FIRST BANKCARD	49.16
11/30/2017	FIREF	4397	GREEN	GALEN GREEN	30.00
11/30/2017	FIREF	4398	SCOTT	GREG SCOTT	30.00
11/30/2017	FIREF	4399	SCHEER	PHIL SCHEER	30.00
11/30/2017	FIREF	4400	MOJZUK	STEVE MOJZUK	110.00
11/30/2017	FIREF	4401	ATT	AT&T	48.77

FIREF TOTALS:

Total of 15 Checks:	30,224.83
Less 0 Void Checks:	0.00
Total of 15 Disbursements:	30,224.83