

1. The meeting was called to order at 7:00 PM by Clerk Frandsen. Members present: Andersen, Brown, Frandsen, McIntyre, McConnon, and Krygier. Members absent: none. Also present: Chief Steve Mojzuk and 11 spectators.  
  
Frandsen opened the floor asking for nominations for a person to act as chairman to run this meeting. McIntyre made motion, McConnon supported, to appoint Andersen as chairman. All yes. CARRIED.
2. Public Comment: none.
3. Approval of Agenda- McIntyre made motion, Krygier supported, to approve agenda with addition of 10E under new business for attorney report. All yes. CARRIED.
4. Review & Appointment of Supervisor: Board discussed the process used to advertise for the position. One application was received by Mike Krygier. Mike Krygier read his application for township supervisor. Questions were asked of Krygier from board members and the public. McConnon made motion, Brown supported to appoint Krygier as supervisor till November of 2018 election. All yes. CARRIED.
  - a. Krygier was sworn in as supervisor by Clerk Frandsen.
  - b. Andersen read resolution expressing the gratitude of all the board members for Charles Porter's years of service to our Township of Courtland.
  - c. Scales mentioned that Krygier's appointment leaves a vacancy for a trustee. Trustee open position will be published in the C.S. Post, Rockford Squire, North Kent Advance also on lighted sign in front of township hall. Scales also shared that our current zoning ordinance enforcer, Robert Devereaux will be retiring at the end of September. We also need a new representative to NKSA since Porter has resigned. Motion by McIntyre, Andersen supported, to appoint Krygier to NKSA. All yes. CARRIED.
5. Motion by McIntyre, Andersen supported, to approve the Consent Agenda.
  - a. Approval of Minutes/ August 2, 2017 Regular Board Meeting.
  - b. Treasurer's Report/ Approval of bills for payment- General, Sewer, and Fire Funds. All yes. CARRIED.
6. Supervisor's Report/Building Permits/Board Member Reports: Supervisor Krygier reported 0 new homes for August bringing the total for 2017 to 28. 0 modulars, for a total of 27 new modulars this year. NKSA- The bill from Main-Tech for August was \$9,987.07. GVMC- will be meeting for August 2017 on September 7<sup>th</sup>. Rockford Community Endowment- New Rockford city manager starts Friday September 8<sup>th</sup>. They talked about forming a committee regarding recommendation of people for the pillars of honor. CS Area Park & Rec- no report. Courtland Park/Trails Report- Parking lot is finished for disc golf course. McIntyre is asking for a meeting with Jacob Stahl for an update of work to be done by Disc Baron.
7. Fire Chief's Report: Chief Mojzuk reported 36 calls from July 31<sup>st</sup> till August 31<sup>st</sup>. Computer has been set up in lobby of Station 1 for all personnel to log medical reports. Chief Jones of Rockford sent a thank you letter to our fire fighters for all their help at the Corner Bar fire on August 14<sup>th</sup>!
8. Zoning Board of Appeals Report: Brown made motion, McConnon supported, to appoint Katy Nelson to be the P.C. representative on the ZBA, term expiring January 2020 and Nate Brown will be new alternate with term expiring April 2018. All yes. CARRIED.
9. Planning Commission Report: Brown stated next meeting is September 19, 2017. There will be Public Hearing regarding re-review sketch plan for PUD and final tentative preliminary plat for Braeside Holdings. Public Hearing on medical marijuana zoning ordinance amendment and discussion on Airbnb rentals. Motion by Krygier, Frandsen supported, to appoint McConnon to P.C. for remainder of his term till November 2020 to replace Krygier. All yes. CARRIED.

10. New Business:

- a. McIntyre made motion, Andersen supported, Resolution 2017-11 regarding contract with Charter Communications with 5% inserted into Section VI.A (ii) of the Agreement and 0% inserted into Section VIII.A.1. All yes. CARRIED.
- b. McIntyre made motion, Andersen supported, Resolution 2017-12 regarding final preliminary plat approval for 5 lots on Allen's Acres. All yes. CARRIED.
- c. Purchase of Wright Fish Hatchery property: Update with Josh Zuiderveen, Courtland township voted to purchase the old Rum Creek fish hatchery property for \$90,000.00 with contributions from Schrems TU for \$1,000.00 and the HRI for \$2,000.00 to go towards Courtland's \$11,500.00 requirements to purchase the property (atop the \$78,500.00 appraised amount, which will be funded by grant funds from NAWCA). Attorney Scales will review the contract terms and authorize the township supervisor to sign upon his review. Motion by McConnon, Andersen supported, to enter into contract as noted & sign upon review by township attorney. All yes. CARRIED.
- d. Brown made motion, McConnon supported, Resolution 2017-13 for Prisoner of War/Missing in Action Recognition Day on September 15, 2017. All yes. CARRIED.
- e. Attorney Report- Jim Scales gave an update on Doowutchalike Carts. They had a balance owed to township of \$4,600.00 ordered by the court for attorney fees reimbursement. They paid \$1,000.00 on September 5, 2017 leaving a balance owed of \$3,600.00 payable to Courtland Township.

11. Public Comments: Supervisor Krygier and Chief Mojzuk offered condolences on behalf of the Township for the passing of Betty Patterson, Clerk Frandsen's mom. Support was shared giving thanks for the green space here at township hall and future area around the new disc golf course.

12. Board Member Comments: Frandsen gave an update on old election equipment being picked up by Dominion on August 23<sup>rd</sup> to be recycled.

- a. Brown shared she and Chief Mojzuk would like to get bids to square up parking area in back of township hall and where existing parking in front of township hall meets new parking area for disc golf. This would look better and make snow plowing easier. Members agreed to proceed.
- b. McIntyre asked if block parties are legal? We do have a noise ordinance and outdoor gathering ordinance but nothing specific to block parties.

13. The meeting was adjourned at 9:05 P.M.

Respectfully submitted,

Sandy Frandsen, Clerk

Receipt #	Date	Cashier	Wkstn	Received Of	Amour
C	12672	08/03/2017	ANDREA	CURRENT TAX FUND	131.80
C	12673	08/03/2017	ANDREA	PAUL PATE	225.00
C	12674	08/07/2017	ANDREA	CURRENT TAX FUND	131.80
C	12675	08/07/2017	ANDREA	HARRY KUKLA	10.00
C	12678	08/08/2017	ANDREA	CITY OF ROCKFORD	79.75
C	12679	08/08/2017	ANDREA	IMPERIAL MUNICIPAL SERVICES	453.75
C	12680	08/09/2017	ANDREA	UNKNOWN	10.00
C	12681	08/09/2017	ANDREA	PEDERSON FUNERAL HOME	445.00
C	12682	08/14/2017	ANDREA	COURTLAND HILLS	395.40
C	12683	08/14/2017	ANDREA	RUSSET VISTA ASSN	131.80
C	12684	08/14/2017	ANDREA	KENT INTERMEDIATE SCHOOL DISTRICT	11,836.50
C	12685	08/15/2017	ANDREA	CHARTER COMMUNICATIONS	16,616.95
C	12686	08/15/2017	ANDREA	SALLY BARRONS	200.00
C	12687	08/16/2017	ANDREA	OAKS OF ROCKFORD	165.00
C	12688	08/21/2017	ANDREA	KRRISTINE MORALES	200.00
C	12689	08/21/2017	ANDREA	CANNON TOWNSHIP	107.83
C	12690	08/21/2017	ANDREA	ERIN BAUGHN	75.00
C	12691	08/22/2017	ANDREA	GORDON JENDRITZ	148.00
C	12692	08/28/2017	ANDREA	CORNELIUS KALEE	2,183.00
C	12693	08/28/2017	ANDREA	BROWMYER ESTATES	131.80
C	12694	08/28/2017	ANDREA	OAKBROOK RIDGE ASSN	131.80
C	12695	08/28/2017	ANDREA	VITALE V. USG&E	4.58
C	12696	08/28/2017	ANDREA	DYKEMA EXCAVATORS	550.00
C	12697	08/28/2017	ANDREA	OAKS OF ROCKFORD	186.00
C	12698	08/29/2017	ANDREA	VENMAN'S LANDSCAPING	560.00
C	12699	08/29/2017	ANDREA	FIRE FUND	5,022.78
C	12700	08/29/2017	ANDREA	SEWER FUND	273.70
C	12701	08/29/2017	ANDREA	TODD GALLOWAY	200.00
C	12702	08/29/2017	ANDREA	CHARTER COMMUNICATIONS	4,198.80
				Total of 29 Receipts	44,806.04

\*\*\* TOTAL BY GL DISTRIBUTION \*\*\*

101-000-08400 DUE FROM OTHER FUNDS	5,296.48
101-000-23000 DUE TO COUNTY MHC TAXES	292.50
101-000-24000 SECURITY DEPOSIT	250.00
101-000-42400 STREET LIGHTS	1,241.98
101-000-43000 MHC TAXES	58.50
101-000-47400 CABLE TV FRANCHISE 4/30/17-6/30/17	16,616.95
101-000-47400 CABLE TV FRANCHISE FEE	4,198.80
101-000-47700 BUILDING PERMITS JULY	453.75
101-000-47800 ELECTRICAL PERMITS	2,183.00
101-000-60800 APPEALS BOARD FEES	200.00
101-000-60900 PLANNING COMMISSION	550.00
101-000-62600 SUMMER TAX SERVICE	11,836.50
101-000-63400 GRAVE OPENINGS	1,005.00
101-000-64300 SALE OF CEMETERY LOT	10.00
101-000-66700 RENT	450.00
206-000-69000 911 ADDRESS SIGNS	10.00
206-336-92000 UTILITIES	4.58
590-000-47600 PERMITS	148.00
TOTAL - ALL GL NUMBERS:	44,806.04

\*\*\* TOTAL BY FUND \*\*\*

101 GENERAL FUND	44,643.46
206 FIRE DEPT FUND	14.58
590 SEWER FUND	148.00
TOTAL - ALL FUNDS:	44,806.04

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GENF GENERAL FUND					
08/09/2017	GENF	27253	CONSUMERS	CONSUMERS ENERGY	481.83
08/09/2017	GENF	27254	WMISHRED	WEST MICHIGAN DOCUMENT SHREDDING	65.00
08/09/2017	GENF	27255	MISC	KELLERMEIER PLUMBING, INC.	95.00
08/09/2017	GENF	27256	MLIVE	MLIVE MEDIA GROUP	49.14
08/09/2017	GENF	27257	MISC	VALLEY CITY SIGN	3,715.00
08/09/2017	GENF	27258	MISC	HAPPY DISCING INC	8,272.70
08/17/2017	GENF	27259	ATT	AT&T	44.35
08/17/2017	GENF	27260	KCOTREAS1	KENT COUNTY TREASURER	137.50
08/31/2017	GENF	27261	SHANER	SHANER AVENUE NURSERY LLC	20.25
08/31/2017	GENF	27262	QUILL	QUILL CORPORATION	96.96
08/24/2017	GENF	27263	CONSUMERS	CONSUMERS ENERGY	664.28
08/31/2017	GENF	27264	MISC	MATT MCCONNON	171.44
08/24/2017	GENF	27265	CONSUMERS	CONSUMERS ENERGY	23.99
08/31/2017	GENF	27266	ROAD COMM	KENT CO. ROAD COMMISSION	100,399.38
08/31/2017	GENF	27267	MISC	CARLSON APPRAISAL COMPANY	1,000.00
08/31/2017	GENF	27268	MISC	JOHN A. MEYER APPRAISAL COMPANY	2,200.00
08/24/2017	GENF	27269	FIRST	FIRST BANKCARD	704.95
08/31/2017	GENF	27277	RPS	ROCKFORD PUBLIC SCHOOLS	1,661.70
08/31/2017	GENF	27278	SPLASH	SPLASH IRRIGATION INC.	167.06
08/31/2017	GENF	27279	PETERSEN	PETERSEN OIL CO., INC.	373.02
08/31/2017	GENF	27280	BHTD	BHT&D	4,900.00
08/31/2017	GENF	27281	MIKA	MIKA MEYERS BECKETT & JONES PLC	4,542.00
08/31/2017	GENF	27282	VENMANS	VENMAN'S LANDSCAPE SERV.	3,431.00
08/31/2017	GENF	27283	MORGAN	BETH MORGAN	4.25
08/31/2017	GENF	27284	MISC	ANDREA VANSETTERS	36.99
08/31/2017	GENF	27285	MISC	FIRE AND SAFETY EQUIPMENT LLC	105.29
08/31/2017	GENF	27286	WILLIAMS	WILLIAMS & WORKS	50.00
08/31/2017	GENF	27287	KCOTREAS1	KENT COUNTY TREASURER	155.00
08/31/2017	GENF	27288	MISC	U.S. BANK EQUIPMENT FINANCE	155.84
08/31/2017	GENF	27289	ATT	AT&T	388.60
08/31/2017	GENF	27290	ATT	AT&T	317.62

GENF TOTALS:

Total of 31 Checks:	134,430.14
Less 1 Void Checks:	105.29
Total of 30 Disbursements:	<u>134,324.85</u>

User: ANDREA  
DB: Courtland

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank FIREF FIRE FUND					
08/09/2017	FIREF	4322	CONSUMERS	CONSUMERS ENERGY	26.60
08/09/2017	FIREF	4323	ALGOMA	ALGOMA TWP FIRE DEPT	8,819.50
08/09/2017	FIREF	4324	PETERSEN	PETERSEN OIL CO., INC.	152.11
08/09/2017	FIREF	4325	HEALTH	KENT COUNTY HEALTH DEPT.	16.00
08/17/2017	FIREF	4326	WEX	WEX BANK	473.83
08/17/2017	FIREF	4327	DTE	DTE ENERGY	37.92
08/17/2017	FIREF	4328	PFD	PLAINFIELD FIRE DEPARTMENT	560.00
08/24/2017	FIREF	4329	CONSUMERS	CONSUMERS ENERGY	163.96
08/24/2017	FIREF	4330	CONSUMERS	CONSUMERS ENERGY	124.54
08/31/2017	FIREF	4331	MOJZUK	STEVE MOJZUK	110.00
08/31/2017	FIREF	4332	GREEN	GALEN GREEN	30.00
08/31/2017	FIREF	4333	MISC	GREG SCOTT	30.00
08/31/2017	FIREF	4334	MISC	PHIL SCHEER	30.00
08/31/2017	FIREF	4335	NHTS	NATIONAL HOSE TESTING SPECIALTIES	259.25
08/31/2017	FIREF	4336	NOBLE	NOBLE INDUSTRIAL SUPPLY CORP	268.87
08/24/2017	FIREF	4337	MFLEET	MICHIGAN FLEET FUELING SOLUTION LLC	28.28
08/24/2017	FIREF	4338	FIRST	FIRST BANKCARD	279.98
08/28/2017	FIREF	4339	ATT	AT&T	36.23
08/28/2017	FIREF	4340	COURTLAND	COURTLAND TOWNSHIP	5,022.78
08/31/2017	FIREF	4341	MISC	MOOREMEDICAL	363.33
08/31/2017	FIREF	4342	MISC	FIRE AND SAFETY EQUIPMENT LLC	105.29
FIREF TOTALS:					
Total of 21 Checks:					16,938.47
Less 0 Void Checks:					0.00
Total of 21 Disbursements:					16,938.47