

**ORDINANCE 122**  
**JAMESTOWN CHARTER TOWNSHIP**  
**STREET ADDRESS NUMBERS ORDINANCE**

An ordinance to require and regulate the placement of street address numbers on buildings in Jamestown Charter Township so that emergency service workers such as police, firefighters and emergency medical technicians can quickly locate a particular location in an emergency.

Jamestown Charter Township, Ottawa County, Michigan ordains:

**SECTION 1. STREET ADDRESS NUMBERS.** The address as customarily assigned by the Consumers Power Company or that which by virtue of a change in the delegation of such responsibility, the address assigned by Ottawa County or Jamestown Charter Township to any property in the Charter Township of Jamestown shall be the number to which reference is hereafter made.

**SECTION 2. PLACEMENT OF NUMBERS.** Street address numbers shall be located in the following manner:

- A. The owner or occupant of any structure assigned a street number and located at a distance no greater than 90 feet from the closest edge of a public roadway or named private roadway officially recognized by the Ottawa County Road Commission and Jamestown Township shall display said number in a prominent place on the structure in a manner so as to be readily visible during normal daylight hours to occupants of emergency vehicles on the street.
- B. The owner or occupant of any structure assigned a street number and located at a distance greater than 90 feet from the closest edge of a public roadway or named private roadway officially recognized by the Ottawa County Road Commission and Jamestown Township shall display said number in a prominent place on the structure. In addition, said numbers shall be displayed on a prominent sign, plate, mailbox or similar standard located on the same side of the street as and directly adjacent to driveway and at a distance no greater than 10 feet from the street right-of-way in a manner so as to be readily visible to occupants of emergency vehicles on the street.

- C. Every mobile home park and multi-family residential complex or multiple tenant commercial structure shall have its assigned number displayed in accordance with paragraph (A). In addition, each individual building in such a park or complex shall have an assigned number (or letter) displayed on the side of the building in such a manner as to be clearly visible and readable to the occupants of an emergency service vehicle on the public roadway or on the private street within the complex. Further, each individual unit or tenant space in a multi-family or multi-tenant building shall have numbers and/or letters displayed on or near the from entrance to the unit or tenant space.
- D. This section shall be construed to mean that if the numbers as hereinafter provided shall be hidden by an awning, overhang or other appurtenance, or if the building is not clearly visible to the occupants of emergency service vehicles on the public road or private road, then the owner of said building or the person in possession and control thereof, shall have supplementary numbers in such a manner or place as the Fire Chief shall determine to be in compliance with the intent of the Ordinance.

**SECTION 3. SPECIFICATIONS FOR NUMBERS.** Street address numbers shall be in ARABIC STYLE and designed as follows:

- A. Said numbers shall be constructed of durable material, and shall be of a color which contrasts with the background upon which located.
- B. The numbers on standards or structures less than 90 feet from the edge of the roadway and for single family homes located in excess of 90 feet shall be at least 4 inches in height. For all other structures, the numbers shall be increased in size by 1 inch for each increment of 20 feet in excess of 90 feet.
- C. Address numbers may be spelled out for decorative purposes; however, Arabic numbers meeting the intent of this section shall also be required.

**SECTION 4. ENFORCEMENT.**

- A. All applicants for building permits for new construction shall be given a copy of the requirements for numbering buildings, and each such applicant shall agree to comply with these requirements as a condition of receiving the permit. A building shall be numbered in accordance with the provisions of this ordinance before any certificate of occupancy is granted by the building inspector.
- B. The Fire Chief and Building-Zoning Administrator of Jamestown Township are designated as the enforcing officers.

- C. For the purposes of this ordinance, an "owner" shall be defined as: any person, agent, operator, firm, or corporation having official records of the State, County, or Township as holding title to the property; or otherwise having control of the property, including the guardian of the estate of such person if ordered to take possession of real property by a court. The owner shall be presumed to be the designated person or entity listed on the tax rolls maintained by the Township for the structure or building, unless the enforcing officer is otherwise notified in writing.
- D. Within 60 days of the effective date of this ordinance, if the owner, occupant, or agent of an existing building shall have failed to affix or inscribe address numbers as essentially provided above, the designated enforcing official may serve the owner, occupant, or agent with a written or printed notice instructing the owner, occupant or agent to properly affix or inscribe the address numbers as provided in this ordinance and to do so within fifteen (15) days from the date of the notice. Such notice shall be delivered in person or by registered U.S. Mail.

**SECTION 5. VIOLATIONS.** Violation of any of the provisions of this ordinance or failure to comply with any of its requirements shall constitute a misdemeanor. Any person who violates this ordinance or fails to comply with any of its requirements shall, upon conviction thereof, be fined not more than one hundred dollars (\$100) or imprisoned for not more than thirty (30) days, or both.

**SECTION 6. EFFECTIVE DATE.** This ordinance shall become effective 30 days after adoption and publication.

*Passed July 27, 1992*