

Salem City Schools
Information and Guidelines for Applications for the
Virginia Preschool Initiative Programs

Salem City Schools provides two VPI preschool programs – one at East Salem Elementary School and one at G. W. Carver Elementary School. Parents must complete the VPI Preschool application and submit it along with **required income documentation** for their child to be considered for the program. Please use the following checklist as a guide when submitting your application.

Documentation for VPI Program

- _____ 1. Birth Certificate (official document required by enrollment)
The student must be four years or age on or before September 30, 2019.

- _____ 2. Current Physical Form and Immunization (forms must be submitted prior to enrollment)

- _____ 3. Proof of Residency (documentation that the student lives in either the East Salem or G.W. Carver attendance area is required before the application can be reviewed)

- _____ 4. **Income Verification** (VPI guidelines require that parents submit income verification)
The following documents are accepted as income verification:
 - 2018 W-2 form
 - 2018 Tax Return
 - Most Recent Pay Stubs
 - Current TANF or SSI Statement
 - Current SNAP benefits letter with monthly income

- _____ 5. The completed VPI Preschool Application with all family factors on the back of the sheet marked.

Applications with the required documentation submitted by April 15, 2019, will be reviewed and notified of their status by May 1, 2019. Applications received after April 15, 2019, will be reviewed as received and eligible students will be accepted into the program if there is space available. The VPI programs are limited to a maximum of 18 students per location.