



LARRY D. GRANT

RADIO BROADCASTING/ AIR TALENT
XXXX XXXRD XX XX, MXXXXXXXXX, WA 9XXXX
PHONE: (469) 422-1668 / EMAIL: DJLDRIZZOUK@GMAIL.COM

OBJECTIVE

To be an integral part of a broadcasting team utilizing my skills as a board operator or broadcaster to elevate the Station I'm apart of to new heights.

SKILLS

Proficient in Adobe Audition, Play Out One scheduling and automation software as well as other type software and mixing board operations for prerecorded or live broadcasting. Proficient in the use of MS Work, Outlook, and Excel, update and navigation of database systems with complete data entry accuracy. Quick learner for new systems and processes. Able to remain calm under pressure.

EXPERIENCE

HOST/DISC JOCKEY • JOLT RADIO, XXXXX, FL • 08/19 – PRESENT
Host/Disc Jockey for a monthly House music spotlight show. Receiving on-the-job training under the direct supervision of the station Owner/Program Director, John XXXXXXXX.

CLERK • XXXX XX XXXXXXXX, XXXXXXX, WA • 06/16 – PRESENT
Clerk for the Municipal Court. Responsibilities include but not limited assisting customers by taking payments for parking violations, bail bonds, and other financial obligations. Including assisting customers by scheduling Court hearings and responding to questions about hearings, payments, and other Court business. Research and verify incoming payments against respective citations or court documents to initiate defendant's jail release, re-issue warrants. or reimburse bail. Enter data in the Municipal Court Information System (MCIS) to create and update defendant records. Prepare written correspondence to customers regarding payment matters. Previous positions were financial compliance clerk and Jury lead. Philip XXXXXXXX - Supervisor

CLERK • XXXXXXXX XXX, INC, XXXXXXX, WA • 06/14 – 05/16
Front line clerk for the collection's windows at the Municipal Court of Seattle. Determine what action was to be taken to bring delinquent accounts to conclusion. Interface and assist in the day to day requests, questions or problems over the phone or in person, from clients and staff. Assist in the processing and balancing of all funds received in the Court. Interface balancing process as established with the Gig Harbor office. Document and complete all correspondence and adjustments in a timely manner. Work support desks, skip-tracing desks or collection desks as assigned. Terra XXXXX-XXXXXXXXX- Supervisor



LG

LARRY D. GRANT
RADIO BROADCASTING / AIR TALENT

ASSISTANT MANAGER • SPORTS XXXXXX, XXXXXXXXX, IN • 10/12 – 05/14

Assist customers in finding products that match their needs. Answer questions about products and promote their value and best features. Receive payments from customers, which may be in cash, credit Card or debit card. Operate cash registers. Perform other tasks, as assigned. Andy XXXXXX - Owner

SPECIALIST • XXXXX INC, FAIRVIEW, TX • 05/11 – 06/12

Assist customers in finding products that match their needs. Answer questions about products and promote their value and best features. Receive payments from customers, which may be in cash or via Check, credit card or debit card. Operate cash registers. Perform other tasks, as assigned. Roy XXXXXXXXXX - Supervisor

DISC JOCKEY • XXXXXX NIGHTCLUB, PLYMOUTH, UK • 10/10 – 02/11

Visiting Disc Jockey hired to compose and mix a variety of music to entertain crowds up to 350 people and ensure client satisfaction. Scott XXXXXX – Talent Manager.

EDUCATION

RADIO BROADCASTING • SCHEDULED COMPLETION 11/19 • RECORDING RADIO FILM CONNECTION & CASA SCHOOLS, LOS ANGELES, CALIFORNIA

Studies include broadcast history, FCC regulations, broadcast terminology, commercials, news, sports, announcing, copywriting, show prep, audio editing, software usage and mixing board operations.



LG

LARRY D. GRANT
RADIO BROADCASTING / AIR TALENT

**HIGH SCHOOL • 05/92 • LAKEVIEW CENTENNIAL HIGH SCHOOL,
GARLAND, TEXAS**

General Education, Graduated in May 1992.

**FIREFIGHTER CERTIFICATION • 12/03 TO 04/05 • NEW YORK STATE
OFFICE OF FIRE PREVENTION AND CONTROL, WATERTOWN, NEW
YORK**

Certifications include: Firefighter 1 & 2, Hazardous Materials First Responder & Technician, Firefighter Survival, Apparatus Pump Operator, Initial Response Command, Principals of Fire Investigation, Accident Victim Extrication, and Wild land Search & Rescue.

**FIREFIGHTING CERTIFICATION • 11/04 TO 05/06 • UNITED STATES
DEPARTMENT OF DEFENSE, CHARLESTON, SOUTH CAROLINA**

Certifications include: Weapons of Mass Destruction Response, Firefighter 1 & 2, Hazardous Materials Awareness, Emergency Medical Technician – Basic, basic life support, and Incident Command ICS 100 & 200.

VOLUNTEER EXPERIENCE OR LEADERSHIP

Firefighter/Captain – Town of XXXXXXXXXXXX Fire Department
Firefighter – XXX XXXXXX City Fire Department
Deputy Hazmat Coordinator – Jefferson County Office of
Emergency Management

References available on request.